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HEALTHCARE SYSTEMS GROUP

HYDMedia G6

Workflow contract management

As it pays to stay on top of things.
At all times and everywhere.



BPM

Business process management is a systematic approach to capture, design and execute automated and non-automated processes. The documentation and measurement as well as the monitoring and control of the processes sustainably ensure the achievement of the agreed goals.

www.bpmn.org

Complexity clearly under control

The sum of internal hospital contract processes is high and the flow of paper for approvals or the monitoring of deadlines is time-consuming. Different contracts have to be checked in different ways by several employees.

Responsibility for monitoring deadlines and time limits is often distributed, unclear or changes. The HYDMedia workflow for contract management – created with BPM – provides transparency and facilitates collaboration. Everyone involved in the process knows at all times where which

contracts are and who approved which contracts and when.

Deadlines for terminations or renegotiations are displayed automatically and in good time so that the responsible processors can act according to their role within the process. Processing and turnaround times are shortened, reducing document backlogs within departments.

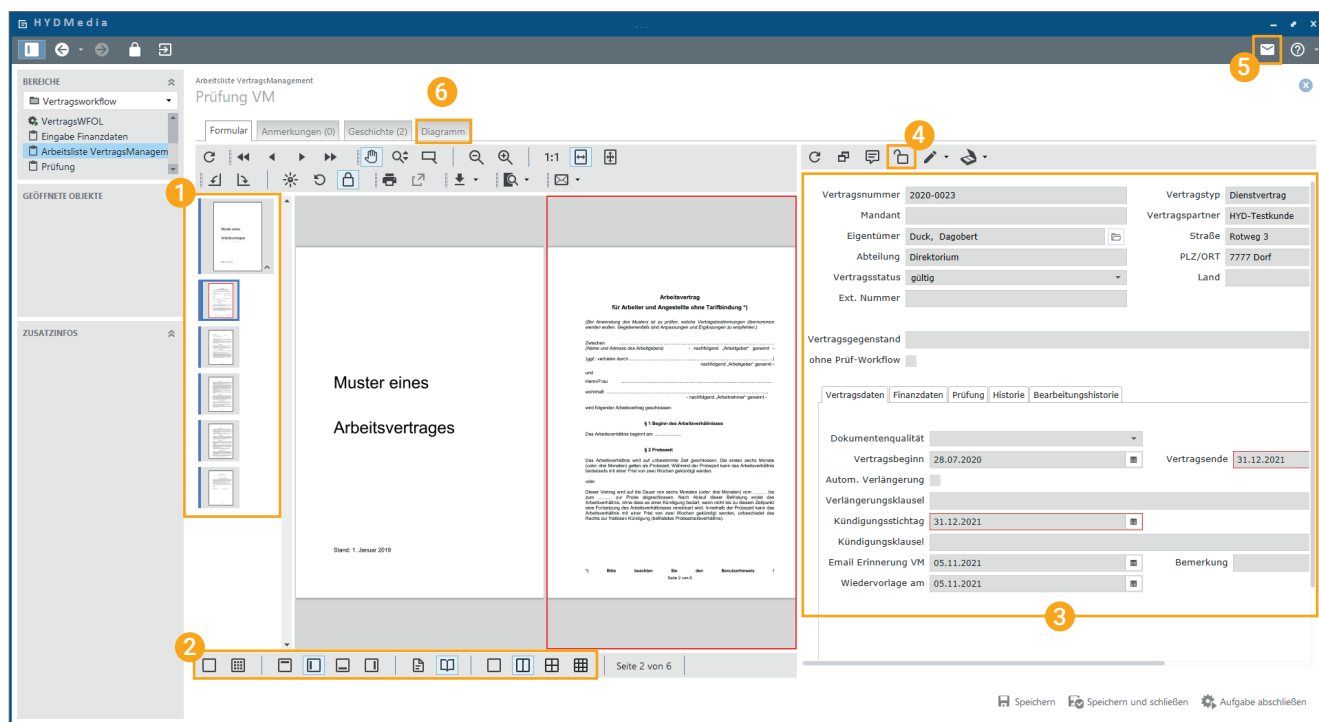
Flow of the HYDMedia G6 workflow for contract management



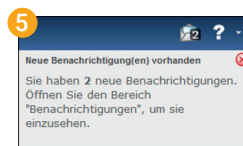
Keeping an overview.

The HYDMedia G6 user interface of the contract management workflow offers the user intuitive operation and convenient and clear access. Information relevant to the contract can easily be entered using predefined input fields. Notifications (5) send the work list to the user. Via the

"Diagram" tab (6), the user can access all contract processes and is always informed about the processing status of the individual contracts.



- 1 After digitising the contract, the six-page document appears clearly in the contract input screen.
- 2 Different views of the document can be selected: Display without thumbnails, thumbnails only, etc.
- 3 Input mask with predefined fields for selection
- 4 Reserve document for processing.
- 5 Work list, sent via notifications.



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